Small Community Grant/Community Event & Community Project Completion Record Acquittal questions

Please prepare answers to the following questions prior to beginning your application as once you start you will need to complete in one sitting.

1. Organisation Name
2. Postal Address
3. Email Address
4. Phone Number
5. Name of person completing this form
6. What year was your grant awarded?
7. Describe the project or event that the Community Grant funding was allocated to
8. Did your organisation succeed in what you set to achieve?
9. Grant amount approved
10. Total cost of the project/event (including in-kind support)
11. Please indicate how many invoices/receipts you will be uploading
12. Have ready to upload copies of all invoices/receipts – please note; this must add up to at least the amount applied for
16. Describe how you promoted Council's support of your project/event through social media posts/media
17. Have ready to upload confirmation of public acknowledgement (evidence that Council has been publicly acknowledged for providing financial support), eg. Newspaper article, social media post
18. Have ready to upload photos of project/event
21. Provide any further documentation promoting your project/event, eg. Image of fliers, image of social media promotion
22. How did you find the Community Grant process?
23. Do you have any suggestions for improvement to the process?
24. Declaration: that all documents are true and correct
25. Confirming that the funding received was used for the project/event granted
26. Full Name
27. Position
28. Contact phone number