Community Wastewater Management System (CWMS) Advisory Committee

Minutes

Monday, 2 March 2020

1. Commencement  The meeting commenced at 10.27 am

2. Attendance
   Present:  Cr Jeff Hall, Cr John Forrester, Cr. Peter Raison, David Whitbread (Holiday Home Representative), Dawn Prust (Holiday Home Representative),
   Apologies:  On Leave:  Mayor Dave Burgess
   Staff:  Mr David Hassett (Director Infrastructure & Field Services)
           Mr Clive Hempel (Director Finance and Corporate Services)
           Mr Marc Hoffman (CWMS Coordinator)
           Mr Thomas Mc Kellar (Environmental Health Officer)(Until 10:39am)
           Ms Alexandra Stewart (Minute Secretary)

3. Meeting Schedule
   Moved D. Whitbread  Seconded Cr J Forrester
   245/1 That meetings of the Community Wastewater Management System Advisory Committee be held twice a year at the Cambrai Council Office, Main Street, Cambrai on the first Monday of March and September.
   CARRIED

4. Confirmation of Minutes
   Moved Cr J Hall  Seconded D Whitbread
   245/2 That the Minutes of the Community Wastewater Management System (CWMS) Advisory Committee Meeting held on the 25 November 2019, be taken as read and confirmed.
   CARRIED

5. Declaration of Interest
   Nil

6. Business adjourned
   Nil
7. Reports

7.1 Corporate and Financial Services

7.1.1 CWMS Financial Report

Moved D Whitbread Seconded D Prust
246/1 That the Financial Report for the year ending 1 July 2019 to 24 February 2020 be received.

CARRIED

7.1.2 Costing Methodology of Annual CWMS Maintenance Fee

Moved D Whitbread Seconded Cr P Raison
246/2 That it be recommended to Council that the following principles be used for the future setting of the annual CWMS maintenance fees for all schemes except Truro and Cowira CWMS (as per grant conditions must be set to recover whole of life costs):

(1). That the target of the future closing balance of an individual CWMS fund in 5 years be set at 1.5 the times the future estimated annual expenditure (the future years expenditure be based on the last 5 years actual expenses appropriately incremented annually);
(2). That this calculation be annually performed projecting the next forward rolling 5 years expenses and the required annual CWMS Maintenance Fee; and
(3) If a scheme requires a substantial amount to be spent on the renewal of existing assets, the scheme members would be called to make a special capital contribution, alike to the initial capital contribution of the scheme.

CARRIED

7.1.3 Costing Methodology of CWMS Connection Fees (Late / Additional Connections)

Moved D Whitbread Seconded D Prust
246/3 Option 1
1 That the Costing Methodology of CWMS Connection Fees (Late / Additional Connections) Report be received.

2 That the committee recommends to Council that the CWMS Connection Fee be set on the latest valuation of each CWMS scheme adjusted appropriately by indexing up by latest available LGPI Capital Expenditure, plus the recognition of the additional indexed depreciation expenditure for years since the valuation. Effective from 1 July 2020.

CARRIED

7.2 Infrastructure & Field Services

7.2.1 Infrastructure and Field Services CWMS – Update

Moved D Whitbread Seconded Cr P Raison
246/4 That the Committee receive the Infrastructure and Field Services CWMS Report and note the content contained within.

CARRIED
7.3 Development & Environmental Services

7.3.1 Community Wastewater Management System (CWMS) additional connections Policy and Procedure

Moved Cr P Raison  Seconded  D Whitbread

1) 247/1 That the report titled “Community Wastewater Management System (CWMS) additional connections Policy and Procedure”, and corresponding Policy titled “Community Wastewater Management System (CWMS) - additional connections”, be received.

2) That the CWMS Advisory Committee endorse the Community Wastewater Management System (CWMS) Additional Connections Policy and recommend that it be adopted by Council.

CARRIED

8. Correspondence

Nil

9. Other Business

Discussion in regards to investigating renewable energy for the schemes, with suggestions that solar panels be considered in a report, at one scheme with the highest power costs.

10. Confidential Reports

Nil

11. Next Meeting

7th September 2020

12. Closure  At 11:06 am the Presiding Member declared the meeting closed