Community Wastewater Management System (CWMS) Advisory Committee

Minutes

Monday, 27 May 2019

1. **Commencement**  The meeting commenced at 10.31 am

2. **Attendance**
   - Present: Mayor Dave Burgess, Cr Jeff Hall, Cr Peter Raison, Dawn Prust (Holiday Home Representative) and David Whitbread (Holiday Home Representative)
   - Apologies: Cr John Forrester
   - On Leave: Nil
   - Staff: Mr David Hassett (Director Infrastructure & Field Services), Mr Clive Hempel (Director Finance and Corporate Services), Mr Darren Reid (CWMS Maintenance Officer), Ms Tracey Lawes (Minute Secretary)

3. **Appointment of the Presiding Member**
   - Moved Cr Raison  Seconded D Prust
   - 240/1 That Cr Jeff Hall be appointed Presiding Member of the Community Wastewater Management System Advisory Committee for a period of four years.
   - CARRIED

4. **Appointment of the Deputy Presiding Member**
   - Moved D Whitbread  Seconded D Prust
   - 240/2 That Cr Peter Raison be appointed Deputy Presiding Member of the Community Wastewater Management System Advisory Committee for a period of four years.
   - CARRIED

5. **Meeting Schedule**
   - Moved D Prust  Seconded Cr Raison
   - 240/3 That meetings of the Community Wastewater Management System Advisory Committee be held twice a year at the Cambrai Council Office, Main Street, Cambrai on the second Monday of October and February.
   - CARRIED
6. **Confirmation of Minutes**  
   **Moved Cr Raison**  
   **Seconded D Prust**  
   241/1 That the Minutes of the Community Wastewater Management System (CWMS) Advisory Committee Meeting held on the 27 August 2018, be taken as read and confirmed.  
   **CARRIED**

7. **Declaration of Interest**  
   Nil

8. **Business adjourned**  
   Nil

9. **Reports**

9.1 **Infrastructure and Field Services**

9.1.1 **Infrastructure & Field Services - CWMS 2019/2020 Capital Works**  
   **Moved D Prust**  
   **Seconded Mayor Burgess**  
   241/1 That the CWMS 2019/2020 capital works report be received.  
   **CARRIED**

9.1.2 **Infrastructure & Field Services - CWMS Service Fees and Charges**  
   **Moved D Whitbread**  
   **Seconded D Prust**  
   241/2 That the Committee endorse the Service Charge for CWMS be increased by 1.6% as per the 2019/2020 Annual Business Plan & Budget.  
   **CARRIED**

9.2 **Corporate and Financial Services**

9.2.1 **Financial Report (tabled at meeting)**  
   **Moved D Prust**  
   **Seconded Mayor Burgess**  
   241/3 That the CWMS 2019/2020 capital works report be received.  
   **CARRIED**

10. **Correspondence**  
    Nil

11. **Other Business**  
    Nil

12. **Confidential Reports**  
    Nil

13. **Next Meeting**  
    Monday 14 October 2019

14. **Closure**  
    At 10.56 am the Presiding Member declared the meeting closed

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PRESIDING MEMBER

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DATE