Community Wastewater Management System (CWMS) Advisory Committee

Minutes

Monday, 25 November 2019

1. **Commencement**  The meeting commenced at 10.30 am

2. **Attendance**
   - Present: Cr Jeff Hall, Cr John Forrester, David Whitbread (Holiday Home Representative)
   - Apologies: Cr. Peter Raison, Dawn Prust (Holiday Home Representative), Mayor Dave Burgess
   - On Leave: Nil
   - Staff: Mr David Hassett (Director Infrastructure & Field Services)
   - Mr Clive Hempel (Director Finance and Corporate Services)
   - Ms Alexandra Stewart (Minute Secretary)

3. **Meeting Schedule**
   Moved D. Whitbread  Seconded Cr J Forrester
   242/1 That meetings of the Community Wastewater Management System Advisory Committee be held twice a year at the Cambrai Council Office, Main Street, Cambrai on the first Monday of March and September.
   CARRIED

4. **Confirmation of Minutes**
   Moved Cr J Hall  Seconded D Whitbread
   242/2 That the Minutes of the Community Wastewater Management System (CWMS) Advisory Committee Meeting held on the 27 May 2019, be taken as read and confirmed.
   D. Whitbread mentioned that the discussion in regards to disparities with surplus/deficits for each scheme was omitted but is satisfied as item 7.1.2 of today's agenda has addressed the discussions held.
   CARRIED

5. **Declaration of Interest**
   Nil

6. **Business adjourned**
   Nil
7. Reports

7.1 Corporate and Financial Services

7.1.1 CWMS Financial Report

Moved D Whitbread Seconded Cr J Forrester
243/1 That the Financial Report for the year ending 30 June 2019 and for the period 1 July 2019 to 17 November 2019 be received.  
CARRIED

7.1.2 Costing Methodology of Annual CWMS Maintenance Fee

Moved D Whitbread Seconded Cr J Forrester
243/2 That further modeling be presented to the CWMS Committee that will cater for the two extreme situations of large surpluses or deficits. That the schemes that have a large surplus, the annual change temporarily be reduced to approximately $100-$150 annually and schemes that have large deficits be levied sufficiently to have the deficit removed within 5 years, giving due regard to proposed Capital works required for each relevant scheme.  
CARRIED

7.1.3 Costing Methodology of CWMS Connection Fees (Late / Additional Connections)

Moved Cr J Hall Seconded D. Whitbread
243/3 That the Costing Methodology of CWMS Connection Fees (Late/Additional Connections) Report be received and that the Director of Corporate & Financial Services is to clarify if the proposed model requires additional depreciation to be applied, for the period since the revaluation.  
CARRIED

7.2 Infrastructure & Field Services

7.2.1 CWMS Capital Upgrade Planning

Moved D Whitbread Seconded Cr J Forrester
243/4 That the CWMS Advisory Committee recommend to Council the allocation of funds from relevant CWMS maintenance funds for the engaging of engineer consultants to provide an assessment, costs and proposals for the Caumamont, Brenda Park and Pellaring Flat systems.  
CARRIED

7.2.2 Greenways Landing Public Toilet Amenity Project

Moved D Whitbread Seconded Cr J Forrester
243/5 That the Greenways Amenity Facility Report be received.  
CARRIED

8. Correspondence

Nil

9. Other Business

Nil

10. Confidential Reports

Nil
11. **Next Meeting**  
   Monday 2nd March 2020 and 7th September 2020

12. **Closure**  
   At 11:24 am the Presiding Member declared the meeting closed

...................................................  
PRESIDING MEMBER

...................................................  
DATE