1. **PRESENT**

   Cr P J Raison, Chairperson  
   Cr J W Hall  
   Cr S P Wilkinson  
   Cr B J Taylor  

2. **IN ATTENDANCE**

   Mr R Peate, Chief Executive Officer  
   Mr N Cook, Waste Management Coordinator,  
   Mr G Hill, Director Infrastructure Services,  
   Mrs T Lawes, Infrastructure Services Support Officer (Minute Secretary).  

3. **COMMENCEMENT AND WELCOME**

4. **APOLOGY**

   Was received from Mayor Dave Burgess  
   Cr moved that the apology be received.  
   Seconded Cr  

   **LEAVE OF ABSENCE:**  
   Cr B P Schmitt  

5. **CONFIRMATION OF PREVIOUS MINUTES**

   (Page 322 – 19/10/2017)  
   moved that the Minutes of the Mid Murray Council Waste Management Advisory Committee meeting held on 19 October 2017 be taken as read and confirmed.  
   Seconded
6. BUSINESS ARISING FROM MINUTES

6.1.1 Environment Protection Authority (EPA) Proposal to Implement Mass Balance Reporting - Update

**Background**

A report was provided at the 19 October 2017, Waste Management Advisory Committee meeting, regarding the EPA’s proposal to introduce a Mass Balance Reporting (MBR) system. The report advised members that the State Government, through the EPA, is proposing to introduce a mass balance reporting system for licensed waste facilities including transfer stations, resource recovery facilities and landfills which receive 5,000 tonnes or more of waste per annum. Under the proposal these facilities will need to report on the monthly tonnages of materials that the site receives, stockpiles, uses on site or transfers from the site for sale or disposal. The proposal also sets out associated record keeping, weighbridge, video monitoring and site survey requirements. Mid Murray Council currently pays the EPA solid waste levy based on a population method with a threshold of 10,000 tonnes per annum.

This report is to update members and keep members informed regarding the status of the proposed MBR system.

**Discussion**

Attached with this report are several pieces of correspondence directly relating to the MBR proposal.

Attached are comments and feedback submitted to the EPA (on 30/10/2017) and also the Local Government Association (LGA), highlighting some of the concerns of Mid Murray Council in relation to the proposed MBR system.

Also attached is correspondence from the LGA on behalf of Councils’, expressing concerns regarding some elements of the proposal. The LGA comments were sent to the EPA on 13/11/2017.

There is further correspondence attached, received from the EPA on 14/11/2017, confirming that Parliament passed the Environment Protection (Waste Reform) Amendment Bill 2017. Proposed Mass Balance Reporting and changes as highlighted previously, are contained within the Bill.

So it would seem that the Mass Balance Reporting system is inevitable. To what extent and the impact it will have on Council is not yet known. Waste Management Advisory Committee members will be kept informed of any changes or variations as consultation by the EPA is undertaken.

Refer Appendix 6.1.1

**Recommendation**

Moved __________________ Seconded __________________

That the Update - Environment Protection Authority (EPA) Proposal to Implement Mass Balance Reporting System report be received and noted.

Neil Cook

*Waste Management Coordinator*
7. **BUSINESS**

7.1 **Financial Report for Waste Management Services**

A copy of the detailed income and expenditure statements for the period to end of 30 November 2017 had been are attached. Director Infrastructure Services will speak to the current Financial Statements.

Refer Appendix 7.1

**Notes to the Financial Report**

1. Depreciation has not yet been applied to the Cambria Landfill; this will be done at the end of the financial year.

2. Full Cost Attribution (FCA) has not been applied and is not shown in the current expenditure. FCA will be implemented later in the year (within the next couple of months) and will be ultimately calculated/run on a monthly basis.

3. Income for the Cambria Landfill is 316% ($41,095) over its original forecast.

**Recommendation**

Moved __________________ Seconded __________________

That the Financial Report for Waste Management Services be received.
8. REPORTS FROM OFFICERS

8.1 WASTE MANAGEMENT COORDINATOR’S REPORT

Cr moved that the report be received.
Seconded Cr

8.1.1 Recycle Right Household Recycling Program Grants 2017-2018 – Office of Green Industries SA (GISA)

Background

GISA has recently advised that Grants are now open and available for the 2017-2018 Recycle Right Household Recycling Program. Grants close at 5pm, Monday 27 November 2017. To be eligible for funding, projects must achieve at least one of the following objectives:

- Improve the quality of recyclables by removing contamination and reducing residual waste to landfill.
- Improve the use of the kerbside bin system, decreasing recyclable materials in the residual waste bin and increasing use of the green organics bin and / or the yellow recycling bin.
- Projects must contribute at least 50% of funding (excluding in-kind contributions) from sources other than Green Industries SA funds.
- Projects are to be initiated before 1 July 2018.

Discussion

Under the guidelines, funding will be available for amounts from $3,500 to a maximum of $20,000 per project.

The Waste Management Coordinator submitted an application for funding through the Program on 23/11/2017. The funding submission is for the purchase of 40 High Density Polyethylene bins with lids. Each bin would be hot stamped with Council’s logo. If successful, the purchase of 40 bins will be used to accommodate recyclables at each of Council’s 10 waste Transfer Station facilities. Appropriate signage would also be installed to identify individual recycle materials and to acknowledge the Recycle Right Program.

The submission is for a funding contribution of $9,942.40 from GISA and Council’s contribution would also be $9,942.40. The total amount of $19,884.80 would enable Council to purchase very much needed recycling bins to be placed at waste Transfer Station facilities. Cost for the bins and hot stamp logo will be $18,884.80. A further $1,000.00 would be required for the purchase and installation of appropriate signage. Total project amount is $19,884.80.

Council currently provides second hand timber produce bins at Transfer Stations for customers to place glass, plastics (PEP etc), metal containers and deposit drink containers. The bins require constant maintenance, have no lids and are not a practical or efficient recycle materials container. Council will need to purchase suitable recycle bins in the very near future to replace the outdated timber bins therefore, the Recycle Right Household Recycling Program Grants is seen as a good opportunity to at least share some of the expense in purchasing of the bins.

Attached to this report are photographs of the timber bins currently being used, along with photos and specifications of plastic bins with lids available from AIM Sales and known as Nally Megabins. Bins with lids are valued at $461.45 each, with a one off cost for hot stamp logo of $426.80. The bins come with a 10 year warranty on outdoor weathering. Pricing has also been sourced from other suppliers, with AIM Sales being able to provide a quality product which is also less expensive than its competitors.
8.1  WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.1 Recycle Right Household Recycling Program Grants 2017-2018 – Office of Green Industries SA (GISA) cont

Conclusion

If successful with the funding application, Council will have the option of either sourcing its contribution amount of $9,442.00 from within the existing 2017-2018 operational budget, or by allocating the contribution amount through a budget review process.

For the information of members.

Refer Appendix 8.1.1 photographs of proposed and existing bins for recyclables.

Recommendation

Moved __________________ Seconded __________________

That the Recycle Right Household Recycling Program Grants 2017-2018 – Office of Green Industries SA (GISA) report be received.
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.2 Closure of Nuriootpa Landfill – Impact to Mid Murray Council (MMC) Waste Facilities

Background

This report is for the information of members and is designed to update members regarding any significant impacts to MMC waste facility operations due to the closure of the Nuriootpa Landfill facility in the Barossa Council area.

The Nuriootpa Landfill facility which services the Barossa Valley area was closed in July 2017 and ceased being a public and commercial waste receiving facility. The facility is owned by Cleanaway Waste Management Services and was previously used as a waste and landfill facility servicing businesses and residents of the Barossa Valley and the Barossa Council.

Discussion

Coinciding with the closure of the Nuriootpa Landfill facility, there has been an increase in the amount of waste being received at MMC waste facilities. Council is able to identify particular trends, waste streams and waste received at individual waste Transfer Station facilities through records captured in the Cambrai Landfill weighbridge database.

Below are total tonnages for waste to landfill received at the 3 Transfer Stations located closest to the Barossa Council region – Truro, Tungkillo and Cambrai – for the period 1 July to 1 November 2017 and also for the same period in 2016 for the purpose of comparison. The below data is for materials which go to landfill only, it does not include materials which are recycled or reused.

Also provided below are comparisons for the same periods for contractor’s waste disposal (general contractors only, not including Council waste disposal or Solo) to the Cambrai Landfill facility.

Gary Mavrinac, Director for Development and Environmental Services at the Barossa Council will be attending the meeting to further discuss any formal arrangements and encouraging Barossa Council residents the possible patronage of transfer stations.

Cambrai Landfill

Since the closure of the Nuriootpa Landfill facility, Council has experienced a significant increase in activity at the Cambrai Landfill facility. Five (5) new accounts have been approved since July 2017, to allow contractors to dispose of waste materials at the landfill facility. While there has been a slight increase in disposal of asbestos and building materials (C&D) and green waste, the majority of material received is hard waste / commercial waste / putrescible waste.

| Commercial Waste / Domestic Waste / Hard Waste / Putrescible Waste only: |
|-----------------------------|-------------------|
| 1/7/2016 – 1/11/2016        | 15.4 tonne (5 transactions) |
| 1/7/2017 – 1/11/2017        | 395 tonne (213 transactions) |

The increase in material disposal at the Cambrai Landfill does generate an increase in revenue (for the 4 month period above – 395 tonne @ $130 per tonne = $51,350) and Council staff are working hard to ensure contractors using the facility are able to work around disposal times which suit their own operations. As indicated by the number of transactions above, individual disposals have increased dramatically.
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.2 Closure of Nuriootpa Landfill – Impact to Mid Murray Council (MMC) Waste Facilities cont’d

With the increase in activity at the Landfill site, Council staff are required to dedicate more time to operating the facility, because much of the material being delivered by recently acquired contractors is generated from construction and demolition sites and delivered in skip bins, Council staff need to sort and separate various recycle materials and contaminants. There is also a greater need to spread, compact and cover the waste on a daily basis.

Transfer Stations

Weighbridge data confirms a significant increase in waste received at the Truro and Tungkillo Transfer Stations since the closure of the Nuriootpa Landfill. The table below identifies the quantity of household putrescible waste received in 40 cubic meter bins and brought back from Truro, Tungkillo and Cambrai waste Transfer Stations, for the period 1 July to 1 November 2016 & 2017. The waste is recorded via weighbridge entry prior to disposal in the Landfill cell.

<table>
<thead>
<tr>
<th></th>
<th>Truro</th>
<th>Tungkillo</th>
<th>Cambrai</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/7/2016 - 1/11/2016</td>
<td>13.9 tonne</td>
<td>23.2 tonne</td>
<td>31.3 tonne</td>
</tr>
<tr>
<td>1/7/2017 - 1/11/2017</td>
<td>30.6 tonne</td>
<td>36.7 tonne</td>
<td>35.3 tonne</td>
</tr>
</tbody>
</table>

Council has received enquiries from non MMC residents regarding waste disposal at MMC facilities which neighbour the Barossa Council area. As such, monitoring will be ongoing and Council may look at the option of introducing a specific waste Transfer Station Fee structure for non residents. If a non resident fee were to be introduced, the opportune time would be when Council gate fees are adjusted from 1 July 2018. Council advertises new fee schedules in July of each year to coincide with increases in the Solid Waste Levy, therefore, minimal additional advertising costs would be incurred.

As an example, attached with this report is a copy of the Barossa Council 2017 – 2018 Transfer Station Fees & Charges, which contains both resident general waste fee and also a non resident fee.

E-Waste

Attached with this report is an article from the October 4 edition of the Barossa Valley Leader – Letters to the Editor. In the article the author advises readers that the nearest E-waste receiving facility is located at Cambrai Transfer Station. The author goes on to suggest that the Barossa Council should perhaps look at supplying a storage vehicle so the E-waste material could be conveyed to Cambrai in bulk.

Council is not restricted to where it sources E-waste materials (the only requirement is that there is no fee). E-waste can be received from either residents or non residents. Commercial quantities of non landfill materials are generally not accepted by MMC. Certainly, large volumes of E-waste from other Council areas should not be encouraged.

Individuals wishing to dispose of E-waste at Transfer Stations however, whether they are resident of MMC or not, is acceptable under the guidelines of the Product Stewardship. While acknowledging there is a cost for Council staff to handle and transport the product, consideration also needs to be given to one of the alternatives or consequences of not accepting E-waste at Transfer Stations – that is, Council having to address it as illegal dumping.
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.2 Closure of Nuriootpa Landfill – Impact to Mid Murray Council (MMC) Waste Facilities cont’d

Conclusion

The Waste Management Coordinator will continue to monitor activities at Council’s waste Transfer Stations and Landfill facility and will also liaise with the Barossa Council to determine if they have any immediate or future plans regarding waste management initiatives to service their residents.

Refer Appendix 8.1.2 Copy of correspondence

Recommendation

Moved __________________ Seconded __________________

That it be recommended to Council that

(1) The Closure of Nuriootpa Landfill – Impact to Mid Murray Council (MMC) Waste Facilities report be received.

(2) A separate fee structure for non residents using Council owned Transfer Stations be implemented in February 2018

Or

(3) A separate fee structure or some other means of payment for non residents using Council owned Transfer Stations be implemented 1 July 2018
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.3 Feedback and Requests from Holiday Homes Associations Regarding the Southern Rural Collection Service

Background

Holiday home and rural community associations have been given the opportunity to provide comments and feedback to Council in relation to the Individual Waste Bin Collection Service (rural collection service) for the southern area.

Representatives of Council’s Waste Management Advisory Committee also met with representatives of the WF&DHHA at the Cambrai Office on 19 October 2017, to discuss various issues in relation to the Collection Service.

Discussion

Detailed below is a summary of items discussed with the WF&DHHA and for Council to investigate, with the view of resolving any highlighted issues.

Mid Murray Council (MMC) Meeting with Walker Flat & Districts Holiday Homes Association (WF&DHHA) – 19/10/2017
Cambrai Office 1.00pm

In Attendance:

WF&DHH Association – M Whitford (President)
F Kradolfer
Mid Murray Council - Waste Management Advisory Committee Members

Purpose: To discuss various waste management related issues including the current southern area individual bin collection service trial.

Items discussed:

• Environmental management: Large amount of recyclable materials to be disposed off and Transfer Station not always accessible. Concerns regarding amount of recyclable materials residents accumulate. Council to consider a future recycle collection service to compliment the waste collection.
• Current Transfer station operating times not suitable – consider a period on Sunday which would better suit residents.
• Consider extra collections during holiday periods to cater for extra waste.
• Consider more than one bin for use during busy periods.
• Consider extra free trailer vouchers to be used during busy periods (holidays & long weekends).
• Council to address waste management for the 14 vacant allotments at the end of Rob Loxton Road - contact land owners and advise of their responsibility regarding waste generated from the sites.
• Council to also address concerns regarding development and regulatory requirements (illegal development & potential new development) at the vacant allotments.

Resolved that:
Council will collate and identify the issues raised at the meeting and will provide to the Walker Flat & Districts Holiday Home Association a summary of items raised at the meeting, prior to the Associations AGM to be held on 19 November 2017.
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.3 Feedback and Requests from Holiday Homes Associations Regarding the Southern Rural Collection Service cont’d

Conclusion

The Waste Management Coordinator emailed the above summary to the WF&DHHA secretary, Mr D Whitbread, on Friday 10 November 2017. Mr Whitbread acknowledged receipt of the email and summary notes.

Many of the items highlighted by the WF&DHHA are echoed by other associations who have provided feedback regarding the rural collection service, including larger settlements of Teal Flat, Caurnamont and the East Front Road area. While feedback from associations is very much in support of the rural collection service and the continuation of the service, similar requests to provide extra collections during holiday periods and on long weekends have been received by Council as part of the feedback.

In relation to the above requests from the WF&DHHA and also received as feedback from other associations, Council will need to decide the level of service it will provide to holiday homes associations. In particular, Council will need to decide if additional collections will be provided during busy holiday periods, whether additional bins will be provided, or if additional “free” disposal via trailer vouchers at the Transfer Stations should be provided, and how that would be managed.

Regard should be given firstly to the availability of Council’s waste collection contractor to undertake any additional collections, as additional collections for these areas would be considered a variation to the existing waste collection service and would attract significant additional costs.

It would also be relevant to consider that no other collection areas, either township or previously introduced individual waste bin collection service areas, have previously or are currently provided with extra collections, additional bins or free transfer station vouchers. It should also be noted that Mid Murray Council do not currently charge residents for the southern rural and holiday home waste collection service. Other Council’s with similar collection services charge an annual service fee and apply further charges for any addition bins supplied to individual properties.

Alexandrina Council which also has a large number of holiday homes scattered along its waterways, which are used to their full potential during peak holiday periods. Alexandrina Council is part of the Fleurieu Regional Waste Authority (FRWA) who has implemented successfully a fortnightly 120ltr putrescible waste collection and a 240ltr recycling collection. However during a six week period over the Christmas-New Year / January Long Weekend, Alexandrina Council operates a weekly putrescible waste collection to all residential properties due to the population expanding to double its size during this period. Furthermore the larger holidays home are encouraged to purchase a second putrescible waste bin for $150 / annum which can be picked when the service is being provided. It was suggested while speaking to a representative from FRWA-that implementation was easy, it was more difficult to educate property owners to change habits.

Property owners and residents at Mid Murray Council have the option of arranging additional waste collection services provided by commercial waste collection contractors. As such, additional collections could be arranged by individuals and / or holiday home associations directly with the collection contractor.
8.1 WASTE MANAGEMENT COORDINATOR’S REPORT CONT’D

8.1.3 Feedback and Requests from Holiday Homes Associations Regarding the Southern Rural Collection Service cont’d

Any changes to current waste Transfer Station operating times should be further investigated once Council makes a final decision regarding the introduction of an individual waste bin collection service for the northern area. At that point, Council would have a rural and holiday home collection service throughout the entire district which would likely determine suitable operating times based on transfer station attendances and material disposal rates. Likely, that would require an adjustment of current operating schedules such that weekend operations would change for several sites.

The Waste Management Advisory Committee have the opportunity to discuss and resolve the above requests and issues in relation to the rural collection service, such that the following recommendations can be adopted, or further recommendations can be made.

**Recommendation**

Moved __________________ Seconded __________________

That it be recommended to Council that

(1) The Feedback and Requests from Holiday Homes Associations Regarding the Southern Rural Collection Service report be received.

(2) Council endorses the decision at this stage not to provide additional waste collection services during holiday periods or on long weekends, no additional bins are supplied by Council during holiday periods and no additional free waste transfer station trailer vouchers are supplied for residents’ waste disposal during holiday periods.

(3) Further consideration and investigations be undertaken regarding waste Transfer Station operating times for all facilities, once a final decision has been made regarding a potential northern areas individual waste bin collection service.

(4) Council notify holiday homes and progress associations located within the southern individual waste bin collection service area that additional collection services, additional waste bins or free waste Transfer Station trailer vouchers will not be provided by Council.

Neil Cook
Waste Management Coordinator
8.2 CONFIDENTIAL REPORT

8.2.1 FUTURE LEVELS OF SERVICE - BAROSSA REGIONAL PROCUREMENT GROUP (BRPG) – WASTE COLLECTION SERVICES TENDER

Confidential item pursuant to Section 90 –

90(3)(b) – information the disclosure of which -

(i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

(ii) would, on balance, be contrary to the public interest;

90(3)(d) – commercial information of a confidential nature (not being a trade secret) the disclosure of which -

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to the public interest;

90(3)(k) – tenders for the supply of goods, the provision of services or the carrying out of works.

Time: P M
Cr moved that

(1) Under the provision of Section 90(2) and (3)(b), (d) and (k) of the Local Government Act 1999 an order be made that with the exception of Mr Russell Peate, Mr Greg Hill, Mr Neil Cook, and Mrs Tracey Lawes, all other persons present and the public be excluded from attendance at the meeting in order to receive a report and to consider matters under Section 90(3)(b), (d) and (k).

(2) The Mid Murray Council Waste Management Advisory Committee is satisfied that pursuant to Section 90(3)(b), (d) and (k) of the Act, the information to be received, discussed or considered in relation to the agenda item are tenders for the provision of Waste Management Services.

(3) Accordingly, on this basis, the principle that meetings of Mid Murray Council Waste Management Advisory Committee should be conducted in a place open to the public has been outweighed by the need to keep the discussion confidential because the information to be disclosed and discussed has the potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.

Seconded Cr
8.2 CONFIDENTIAL REPORT

8.2.1 FUTURE LEVELS OF SERVICE – BAROSSA REGIONAL PROCUREMENT GROUP (BRPG) – WASTE COLLECTION SERVICES TENDER

P M Cr moved that pursuant to Section 91(7) of the Local Government Act 1999, the Mid Murray Council Waste Management Advisory Committee orders that Confidential Minutes Pages of the meeting held on 7 December 2017, the Infrastructure Services Report item 8.2.1 (Confidential Item – Future Levels of Service - Barossa Regional Procurement Group (BRPG) – Waste Collection Services Tender Waste Collection Services Tender) and attachments and all discussions relating to the matter which was considered in confidence pursuant to Section 90(2) and (3)(b),(d) and (k) remain confidential and not available for public inspection until the Waste Management Services Contract is executed by both parties.

Seconded Cr

Greg Hill
Director Infrastructure Services
9. **CORRESPONDENCE**

Cr moved that the correspondence be received.
Seconded Cr


A copy of the email had been provided to all members.

Refer Appendix 9.1

9.2 **Release of EPA Energy from Waste Discussion Paper – Circular 45.4**


A copy of the Circular had been provided to all members.

Refer Appendix 9.2

10. **OTHER BUSINESS**

11. **NEXT MEETING** – To be decided.

12. **CLOSURE**

P M The Chairperson declared the meeting closed.