



## **COUNCIL ASSESSMENT PANEL**

### **Establishment**

Pursuant to Section 83 of the Planning, Development and Infrastructure Act 2016 (“the Act”) the Council has established a Council Assessment Panel to be known as the Mid Murray Council Assessment Panel (“the CAP”).

### **Functions**

The functions of the CAP are:

- To act as a delegate of the Council in accordance with the requirements of the Act.
- To provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the Act.
- To perform other functions (other than functions involving the formulation of policy) assigned to the CAP by the Council.
- The assessment and determination of development applications.
- Hearing representations from the public concerning applications that have been publicly notified.

### **Membership**

The Panel consists of four Independent Members and one Elected Member. The Independent Members are appointed by Council.

Council’s current Panel comprises the following members:-

- |                    |   |
|--------------------|---|
| • Bruce Ballantyne | Independent Member and Presiding Member |
| • Graham Gaston    | Independent Member                      |
| • Kelly Mader      | Independent Member                      |
| • Megan Lewis      | Independent Member                      |
| • Kevin Myers      | Elected Member                          |

### **Assessment Manager**

The CAP has an Assessment Manager appointed by the Council.

The functions of the Assessment Manager include managing the staff and operations of the CAP.

Council has appointed Jake McVicar as its Assessment Manager. Jake can be contacted at the Cambrai Office of Council, Main Street, Cambrai 5353 or by telephone on 8564 6020.

### **Conduct**

Members of the CAP are bound by a Code of Conduct pursuant to Section 15 of the Planning, Development and Infrastructure Act 2016. Amongst other things the Code is clear members must not:

- (a) engage in consultation outside of the panel process with any party on a proposed development application that is likely to be heard by the panel;
- (b) give advice to an applicant or other third party on a development application after it has been lodged outside of a panel meeting;
- (c) speak at a public meeting for or against a proposal where the purpose of the meeting is to discuss either a proposed development or a development application unless required by the Act;
- (d) express an opinion on a development application or a proposed development outside of a panel meeting; and
- (e) engage in any other act or omission which may give rise to a reasonable presumption that you have prejudged a development proposal or application.

**Access to Meetings**

Council CAP meetings are generally held on the third Monday of every month, commencing at 10am at the Council Chambers, Main Street, Cambrai.

The decision making is open and is conducted in an objective and unbiased manner in strict regard for Council's Development Plan and the Development Act.

Access to agendas and minutes of Panel Meetings are available to the public from the Council Offices or Council's website.

Enquiries or further information relating to Council's CAP can be obtained/directed to Council's Development & Environmental Services Section located at the Cambrai Office on 8564 6020.

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